

# **North Somerset Health & Wellbeing Board**

**Date of meeting:** 5<sup>th</sup> March 2020  
**Agenda Item:** 6  
**Title of report:** Meeting Times 2020-2021  
**Author:** Mike Newman

## **1. Purpose of report**

Council at its meeting on 12 November 2019 approved the draft municipal calendar for 2020/21 but in doing so invited individual committees and panels to determine the start time of their meetings.

## **2. Recommendations**

2.1 The Health and Wellbeing Board is recommended to adopt the meeting start times and list of dates outlined below.

## **3. Details**

3.1 Meetings of the Health and Wellbeing Board are currently scheduled to start at 2:00pm and the draft dates for 2020/21 are set out below:

- 9<sup>th</sup> July 2020
- 22<sup>nd</sup> October 2020
- 18<sup>th</sup> February 2021

3.2 For the purposes of accessibility and to afford public participation, all meetings are currently scheduled to take place in the Kenn Room at the Town Hall, Weston-super-Mare. The Board has indicated a wish to consider other venues from time-to-time and officers will support the board in ensuring that all such venues are fully accessible.

3.3 Meetings of the Health and Wellbeing Board have generally commenced at 2pm and are arranged for a duration of two hours. The board is invited to confirm that the start time and duration of meetings remains acceptable.

## **4. Policy and Legal Implications**

4.1 The Council is required to operate a Health and Wellbeing Board by the Health & Social Care Act 2012. The board is a formal committee of the Council as per Part 3, Paragraph 2 of the North Somerset Council Constitution, 2019.

## **5. Risk Management**

5.1 Not applicable

## **6. Finance and Resource Implications**

6.1 Not applicable

## **7. Equality Implications**

7.1 All meeting of the Health and Wellbeing Board are open to all members of the public. Therefore, they must be organised in accessible venues, and their times published in advance as part of the Municipal Calendar to facilitate public participation.

## **8. Climate Change and Environmental Implications**

8.1 It is recognised that some members of the board are required to travel to Health and Wellbeing Board venues. In selecting accessible venues, officers and Board Members will be mindful of the travel implications and will attempt to secure locations which are well linked to the public transport network.

## **9. Engagement Undertaken or required**

9.1 The dates, times and days of Health and Wellbeing Board meetings were reviewed during 2019 as part of a wider review of the form and function of the Board. The dates outline above were set in consultation with the Board's members.